

Smisby Parish Council Annual Meeting

May 2025 Agenda

All Councillors are summoned to the Smisby Parish Council Annual Meeting on Tuesday 13th May 2025 which commences on the conclusion of the Annual Parish Meeting which starts at 19:00 in Smisby Village Hall

Caroline Crowder, Clerk to the Council and Responsible Finance Officer 7th May 2025

1. Appointment of Chair
2. Appointment of Vice Chair
3. To receive and accept apologies for absence
4. To receive declarations of Interest on items on the agenda (under the Code of Conduct members are reminded that in declaring an interest you should make clear the nature of that interest and whether it is “personal” or “prejudicial”).
5. To determine which items if any on the agenda should be taken with the public excluded.
6. General Power of Competence
7. Approval of Accounts as at 31st March 2025
8. Report of Internal Auditor
9. Approval of Annual Governance Statement
10. Approval of Statement of Accounts
11. Approval of Certificate of Exemption
12. Appointment of Internal Auditor 2025 – 26
13. Register of Disclosable Pecuniary Interests
14. Insurance
15. Chairman’s communications (if any)
16. Clerk’s report
17. Opportunity for public questions and comment (10 minutes)
18. Approval of minutes from Smisby Parish Council Meeting held on 11th March 2025
19. District and County Councillor Communications
20. Parochial Charity Communications
21. Aircraft Noise Nuisance
22. War Memorial
23. Pinfold
24. Playground Inspections and Repairs
25. Highways
26. Speed Watch
27. Newsletter
28. Jubilee Field BBQ
29. To discuss and agree any response to any current Planning Applications:
 - a. DMPA/2025/0200: The replacement of an existing conservatory roof with associated alterations to form a flat roof on the side elevation of the main dwelling and a single storey extension to an existing ancillary building to form an annexe at Elms Farm, Pistern Hills, Hartshorne, DE11 7AX
 - b. DMOT/2025/0335: The felling of cedar tree at Smisby Manor, Annwell Lane, Smisby, Ashby de la Zouch, LE65 2TA
30. Dates of future meetings: 8th July, 9th September, 11th November 2025
31. To approve payment of accounts as follows:

Date	BACS/Cheq no	to whom paid	Particulars of payment	Total (£)	VAT (£)	Paid under delegate authority to the Chairman and Clerk
03/04/2025	Bank transfer	Clerk	March 2025 salary	291.84		Yes
03/04/2025	Bank transfer	Archer Landscape Contractors	Pinfold work	820.00		Yes
03/04/2025	Bank transfer	DALC	Annual subscription	178.93		Yes
03/04/2025	Bank transfer	HMRC	NI and PAYE	134.40		Yes

03/04/2025	Bank transfer	Business Reserves Account	Smisby Parish Council	7,000.00		Yes
13/05/2025	Bank transfer	Clerk	April 2025 salary	260.44		
13/05/2025	Bank transfer	Lengthsman	Lengthsman	66.67		
13/05/2025	Bank transfer	Shed Grounds Maintenance	April grounds maintenance (inv31995)	333.56	55.59	
13/05/2025	Bank transfer	SDDC	Playground Inspection and Minor Maintenance March 81145039	65.58	10.93	
13/05/2025	Bank transfer	SDDC	Playground Inspection and Minor Maintenance April	65.58	10.93	
13/05/2025	Bank transfer	Amazon (via clerk)	Stationary	9.11	1.52	
13/05/2025	Bank transfer	Clerk	Audit mileage	23.40		
13/05/2025	Bank transfer	Shed Grounds Maintenance	May grounds maintenance (inv32273)	333.56	55.59	
13/05/2025	Bank transfer	East Midlands Audit Services	Internal audit	76.00		

32. Payments received as follows:

- a. 04/04/2025 SDDC First Precept Payment £4,184.77

33. Bank Balance

34. Communications received since last meeting:

- a. NALC: Chief executive's bulletin x 9
- b. DALC: Newsletter x 3; News Update x 2; Apology for Access Issues with 2025 DALC Survey of Members; DALC May Forum Breakthrough Communications: Managing Difficult People – 21st May
- c. DCC: Newsletter x 7; Derby and Derbyshire housing association residents invited to share smoking habits for a new project; Holiday Activities and Food Programme 2025; Parish & Town Council Liaison Forum: Presentation slides; VE Day 80 - Brew and Bake Coffee Morning - Combat Stress; Smokefree Derby and Derbyshire; DCC Council Plan 2025-29; Bird Registration; Derbyshire Anti-Social Behaviour Hub feedback; 2025 04 30 Public Rights of Way Minor Maintenance Agreement 2025-26
- d. SDDC: Playground Inspection Report x 2; South Derbyshire Local Plan; South Derbyshire Local Plan Part 1 Review 2022-2041 (Publication Version) - Invitation to Join; Active Wellbeing Strategy Youth Survey; Presentation Material From Briefings Sessions Last Week; Review of Charitable Collections Policy 2025; Notice of Election; Civic Council Meeting 22 May 2025; Postal Vote Despatch and Handling (Return) Information; Civic Council Reception Dietary Requirements- 22nd May 2025
- e. South Derbyshire CVS: Funding Bulletin x 1
- f. East Midlands Airport: EMA Parish Forum - 12.00-14.00 on Thursday 27th March 2025; Aircraft Noise Nuisance; Draft Sustainable Development Plan Consultation 2025; EMA 2025 Sustainable Development Plan consultation now live; Community Flyer; EMA SDP Consultation - reminder!
- g. Police and Crime Plan Priorities for PCC Nicolle Ndiweni-Roberts
- h. North West Leicestershire Local Plan Consultation: Additional Housing and Employment Allocations; Ashby de la Zouch Neighbourhood Plan Review (2025) – consultation
- i. The Pinfold Smisby
- j. Police Newsletter
- k. Derbyshire Fire and Rescue Service: Your Fire Service, Your Views Survey
- l. Memorial Poppy Wreaths

The public are most welcome to attend all meetings of the Parish Council.

Caroline Crowder, Clerk to the Parish Council
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